

# WESTERN GLOBAL AIRLINES LLC

## JOB DESCRIPTION

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TITLE: <b>Heavy Maintenance Buyer</b>	DEPARTMENT: <b>Material</b>
REPORTS TO: <b>Director of Materials</b>	MAIN BASE: <b>Shreveport, LA</b>
PAY RANGE: <b>TBA</b>	DATE REVISED: <b>March 25, 2016</b>

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### OVERALL RESPONSIBILITIES

The Technical Buyer reports to Director of Materials. He/she is responsible for the procurement of all aircraft related parts, equipment and supplies in order to meet departmental requirements associated with the company's aircraft heavy maintenance practices. He/she is also responsible for the Company FAK administration.

### ESSENTIAL DUTIES

- Ensure compliance with maintenance requisitions in a way that meets time requirements.
- Review all purchase requisitions for content, accuracy, interchangeability, and the level of urgency. Also, monitor current stock levels and usages to determine the necessity of the request.
- Determine the responsible sources to supply
- Evaluate purchases to ensure compliance with all Federal Regulations and Company policies regarding quality, documentation and traceability.
- Expedite open purchase orders
- Contact vendors to negotiate price, obtain the most preferred tag and direct the method of shipment.
- Procure components, equipment, and supplies with high levels of reliability while maintaining fiduciary responsibility to the company.
- Coordinate the acquisition of loaner parts from other airlines
- Making sure that the FAK's are fully equipped
- Consult with Maintenance Control about parts usage from FAK's
- Oversee all material requirements to replenish FAK inventories
- Perform monthly checks for FAK inventories

### EDUCATION AND TECHNICAL REQUIREMENTS

- Bachelor's Degree or Technical Degree Required
- Must be willing to relocate to the Estero, Florida area
- Excellent communicator and motivator

*The above responsibilities, duties, and skills are intended to describe the general requirements of the position. They are not intended to be an exhaustive list of all responsibilities, duties and skills required.*

## ESSENTIAL ELEMENTS

- Our people have outstanding expertise, drive, and passion
- We always go the extra mile in our customers' best interests
- Our culture is open and collaborative, innovative, and results oriented
- We encourage and reward teamwork, co-operation, and taking initiative
- We value creative thinking, problem solving, and sharing the solutions throughout the organization
- Everyone in the company has the potential to make a difference and to have a powerful immediate impact
- We foster a stimulating, quick moving workplace where everyone is recognized, valued, and treated with respect
- We take pride in finding and hiring the best people and providing them with opportunities to grow and excel

## THE COMPANY

Headquartered in Estero Florida, Western Global Airlines is an expanding FAA 121 certified cargo airline, operating MD-11 and 747-400 freighters throughout the world, and offering exciting career opportunities. If you are a highly qualified excellent candidate looking for a fascinating, challenging, and meaningful career in the airline industry, with the added benefits of Southwest Florida's lifestyle, culture, beaches, warm weather activities, and the financial advantages of low cost living free of state income tax, we encourage you to send your resume to Human Resources at: [Cynthia.apicella@westernglobal.aero](mailto:Cynthia.apicella@westernglobal.aero) or visit our website at <http://www.westernglobalairlines.com/Careers>. We offer a highly competitive compensation and benefits package along with excellent advancement and growth potential.

## EQUAL OPPORTUNITY

Western Global Airlines is an Equal Opportunity Employer. It is the continuing policy of the Western Global Airlines to afford equal employment opportunity to all employees and applicants for employment without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, place of birth, age, disability, veteran status, gender identity or any other characteristic or status protected by applicable law, in accordance with federal, state and local laws.

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