

WESTERN GLOBAL AIRLINES LLC

JOB DESCRIPTION

TITLE: Technical Buyer	DEPARTMENT: Materials
REPORTS TO: Director of Materials	MAIN BASE: Shreveport, LA
PAY RANGE: TBA	DATE REVISED: July 13, 2018

OVERALL RESPONSIBILITIES

The Technical Buyer reports to Director of Materials. He/she is responsible for the procurement of all aircraft related parts, equipment and supplies in order to meet departmental requirements associated with the company's aircraft heavy maintenance practices in Shreveport, LA.

ESSENTIAL DUTIES

- Ensure compliance with maintenance requisitions in a way that meets time requirements.
- Review all purchase requisitions for the Shreveport, LA facility for content, accuracy, interchangeability, and the level of urgency. Also, monitor current stock levels and usages to determine the necessity of the request.
- Determine the responsible sources to supply
- Evaluate purchases to ensure compliance with all Federal Regulations and Company policies regarding quality, documentation and traceability.
- Expedite open purchase orders
- Contact vendors to negotiate price, obtain the most preferred tag and direct the method of shipment.
- Procure components, equipment, and supplies with high levels of reliability while maintaining fiduciary responsibility to the company.
- Coordinate the acquisition of loaner parts from other airlines
- Work with the HMX Technicians to ensure proper tooling and equipment is available and onsite in a timely manner.
- Support all materials requirements for the Shreveport, LA facility and Aircraft Heavy Maintenance function.

EDUCATION AND TECHNICAL REQUIREMENTS

- Bachelor's Degree or Technical Degree Required
- Must be willing to relocate to the Shreveport, LA
- Excellent communicator and motivator

The above responsibilities, duties, and skills are intended to describe the general requirements of the position. They are not intended to be an exhaustive list of all responsibilities, duties and skills required.

ESSENTIAL ELEMENTS

- Our people have outstanding expertise, drive, and passion
- We always go the extra mile in our customers' best interests
- Our culture is open and collaborative, innovative, and results oriented
- We encourage and reward teamwork, co-operation, and taking initiative
- We value creative thinking, problem solving, and sharing the solutions throughout the organization
- Everyone in the company has the potential to make a difference and to have a powerful immediate impact
- We foster a stimulating, quick moving workplace where everyone is recognized, valued, and treated with respect
- We take pride in finding and hiring the best people and providing them with opportunities to grow and excel

THE COMPANY

Headquartered in Estero Florida, Western Global Airlines is an expanding FAA 121 certified cargo airline, operating MD-11 and 747-400 freighters throughout the world, and offering exciting career opportunities. If you are a highly qualified excellent candidate looking for a fascinating, challenging, and meaningful career in the airline industry, with the added benefits of Southwest Florida's lifestyle, culture, beaches, warm weather activities, and the financial advantages of low cost living free of state income tax, we encourage you to send your resume to Human Resources at: Cynthia.apicella@westernglobal.aero or visit our website at <http://www.westernglobalairlines.com/Careers>. We offer a highly competitive compensation and benefits package along with excellent advancement and growth potential.

EQUAL OPPORTUNITY

Western Global Airlines is an Equal Opportunity Employer. It is the continuing policy of the Western Global Airlines to afford equal employment opportunity to all employees and applicants for employment without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, place of birth, age, disability, veteran status, gender identity or any other characteristic or status protected by applicable law, in accordance with federal, state and local laws.

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